



# Using the Thinkzoom Recorder

## Introduction

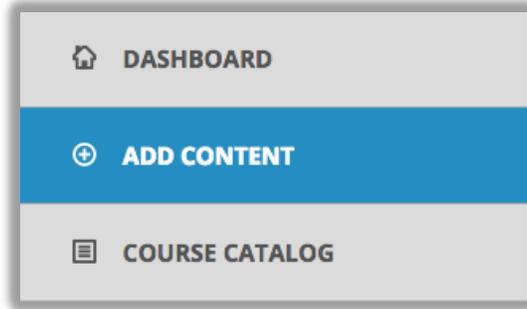
Welcome to our quick guide on using the Thinkzoom Recorder. This guide offers a step-by-step look at recording, editing, and uploading custom content to Thinkzoom\*.

*\*If you'd rather get a visual walkthrough of all the features listed below, [visit our Help Center](#) for our How-to videos.*

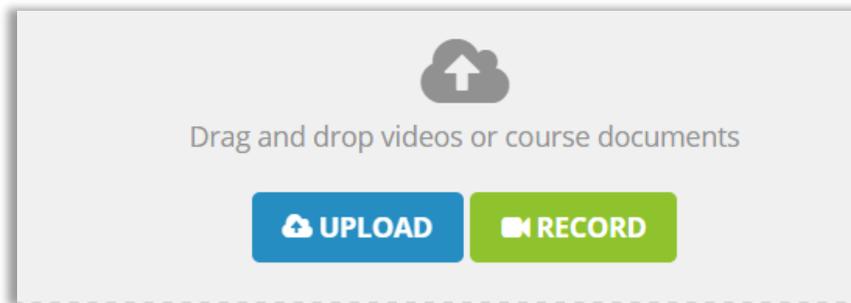
Let's begin!

# Getting Started

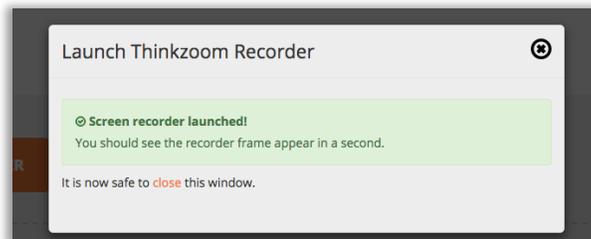
To start creating content, click the **Add Content** icon on the left-hand navigation of your Thinkzoom dashboard.



Now pull up the Thinkzoom Recorder by pressing the green **Record** button.

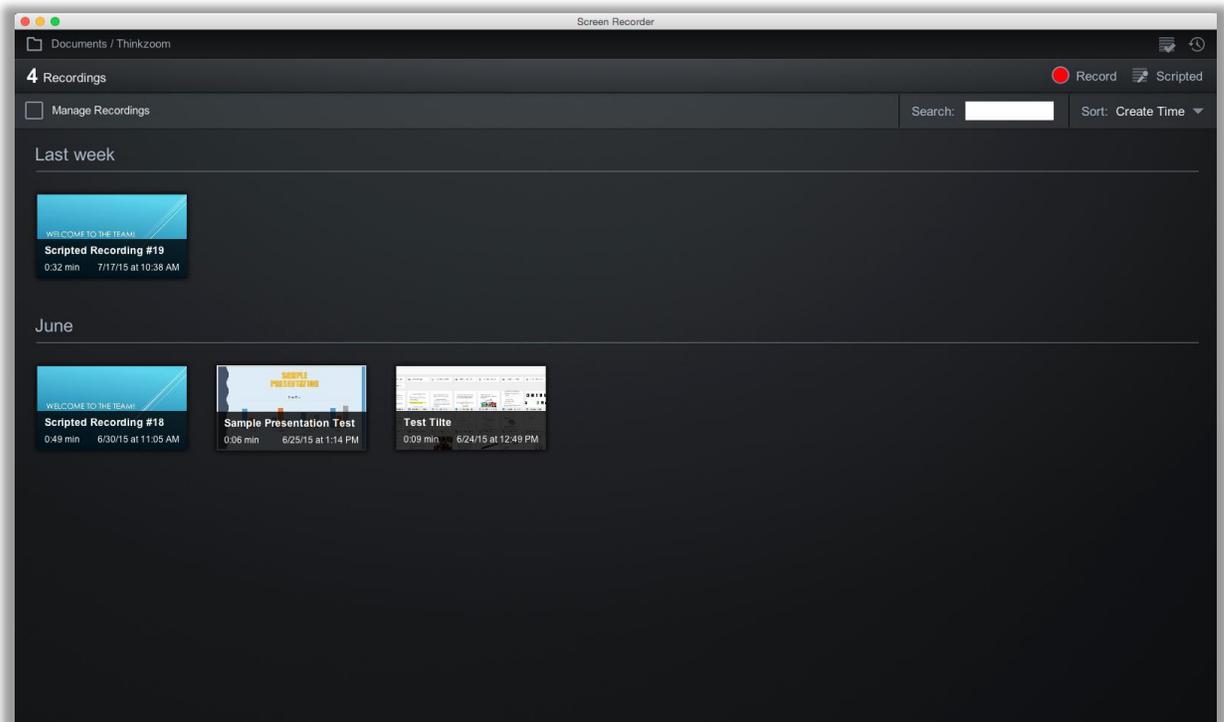


Then wait for this prompt telling you the Thinkzoom Recorder is launching\*:

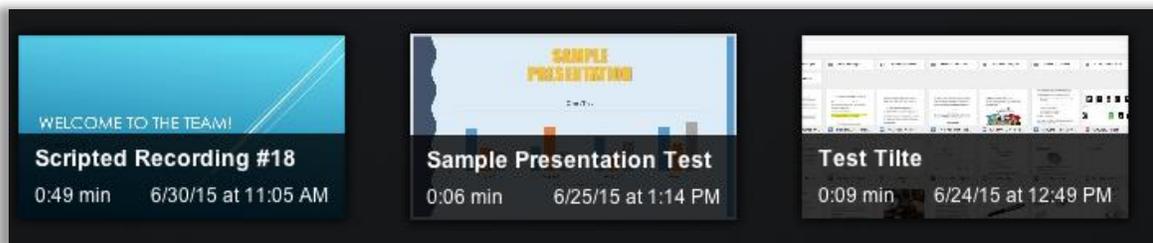


*\*Note, if you haven't installed it to your computer, you must do a one-time install. Follow the onscreen instructions to install, then once it's installed, refresh your Thinkzoom dashboard and re-launch the Thinkzoom Recorder.*

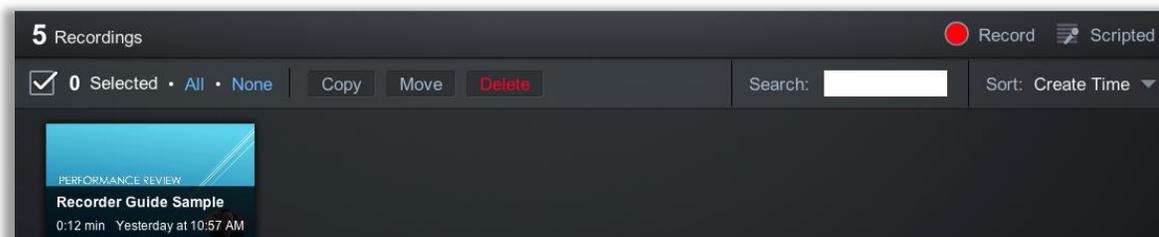
Once the Thinkzoom Recorder has launched, you'll be taken to the main dashboard.



As you can see, there are a number of things on display. There's the library of videos you've recorded, complete with title, length and the date it was published.

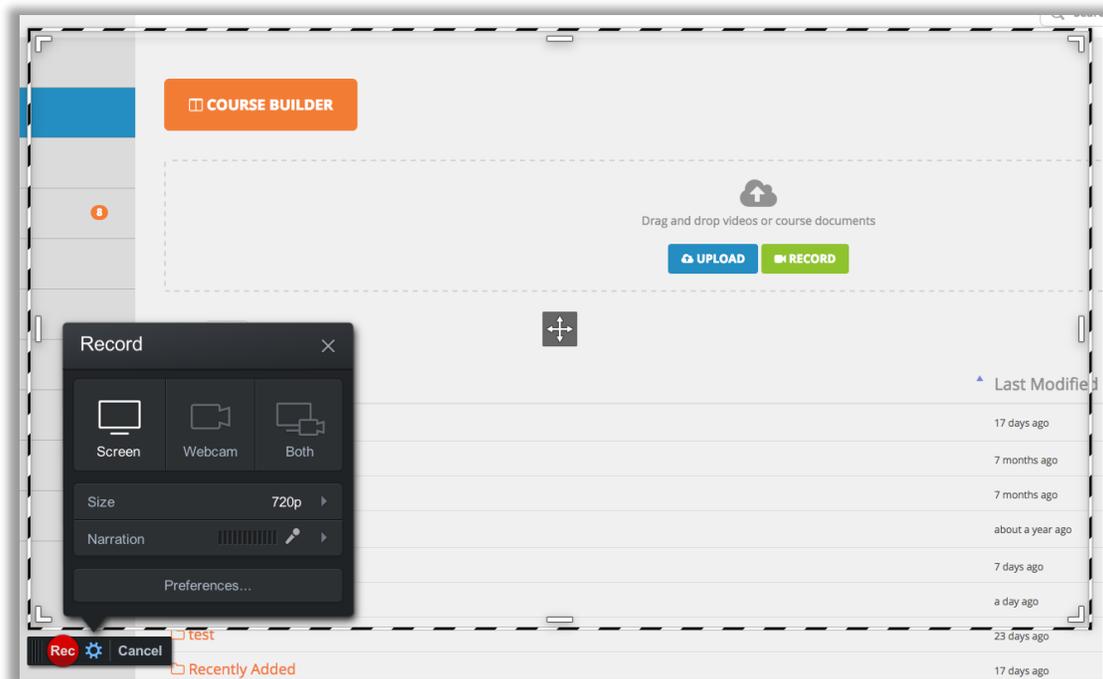


The navigation lets you easily manage and search recordings, as well utilize other features, such as **Scripted Recordings**, which will be explained later in this guide.



# Press Play

From the dashboard, click the Record icon in the upper-right hand corner to load the screen capture tool (the Thinkzoom Recorder dashboard will automatically minimize), which looks like this:



Here's a basic rundown on the **Recording Options**:

- **Screen Option:** The three main boxes let you pick between recording just the **Screen**, recording with a **Webcam** only, or deciding to do a mix of both screen and webcam with **Both**.
- **Size:** This lets you adjust the size of the screen capture tool.
- **Narration (Audio):** Decide which audio capture device you want to use (Built-in microphone, external audio device, etc.)
- **Preferences:** Allows you to view all the hot keys you can use during your recording.

# Recording Content

Once you've settled on a recording option, click the red **Record** button:



Wait for a countdown to appear...



...then start talking to capture sound.

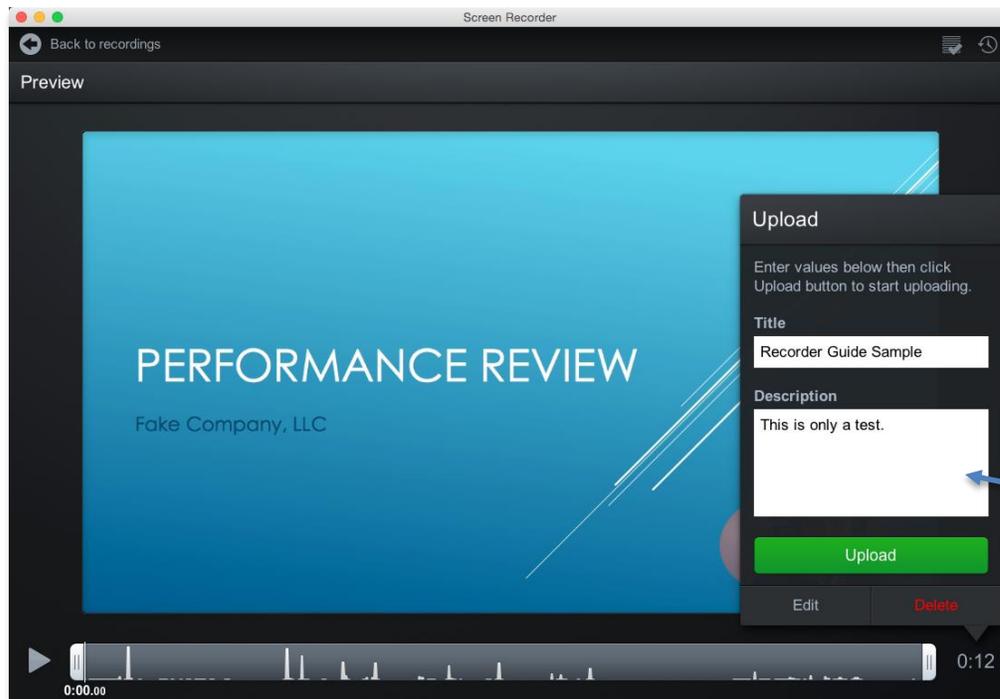


When you're satisfied with what you've recorded, click the blue **Pause** button - or use the hotkey of **Option-P for Mac or Alt-P for Windows, or whatever command you customized to pause the recording** - to stop the recording.

Then click **Done** next to the record button to move onto uploading and/or editing your content.

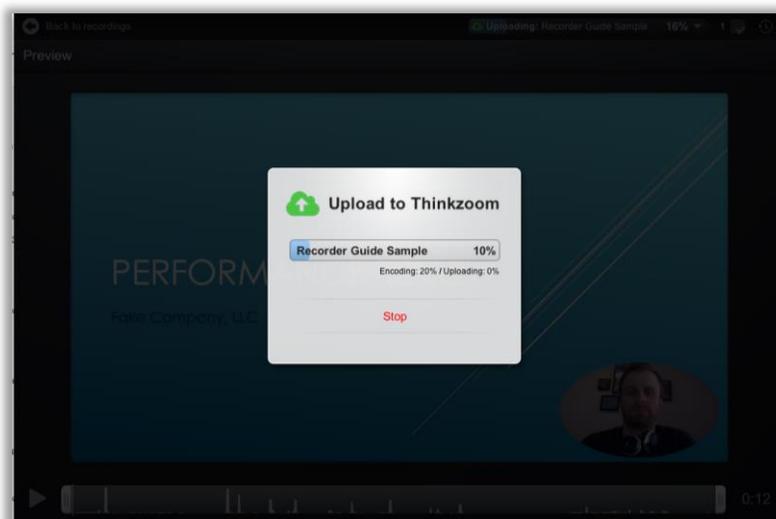
# Editing the Recording

Once you hit **Done**, you're taken to the screen below where you can edit. Here is where you can preview your content, give it a title and description, and dive further into the editing suite for further customization.

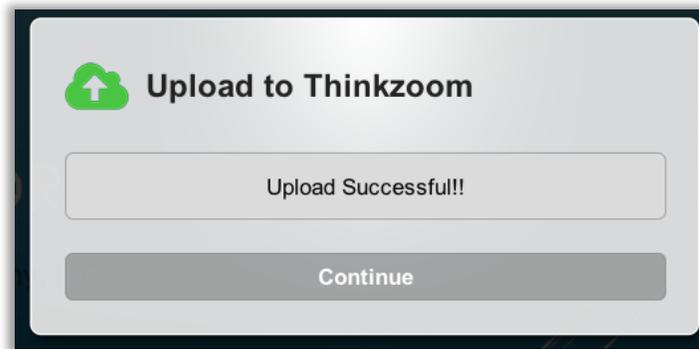


Enter in the title and description of your content, all of which will transfer over smoothly to your Thinkzoom account.

When you're ready, click the green **Upload** button to begin processing your content onto Thinkzoom. You'll see this notification as it loads:

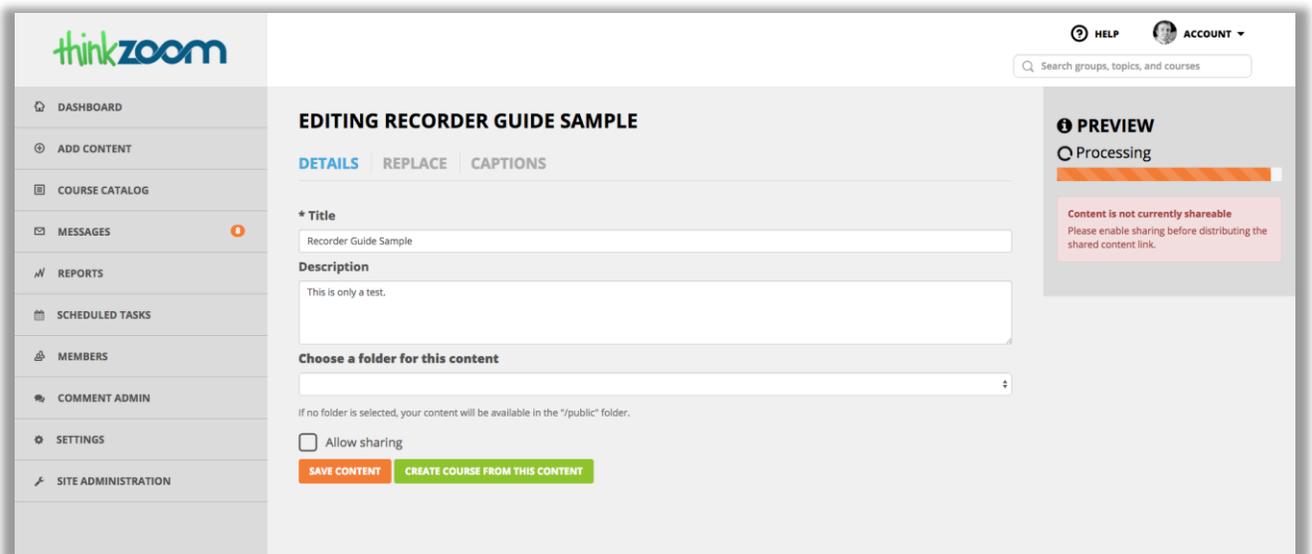


When the upload is complete, click **Continue** to move onto the final editing stages.



## Editing the Course

Here is where you can make additional edits to the course title and description, select which folder you want to assign the course to, check off whether or not you want to make this content available to be shared publicly, replace the static thumbnail of your content, and you can even preview the content from start to finish once it's done processing.



*\*Shared content can be made "Public" which means it can be made available to Thinkzoom account holders & anyone else you share with.*

To finish, hit **Save Content** or build out a course with other supporting materials by clicking **Create Course From This Content**.

*That's it.* You've just created and saved content using the Thinkzoom Recorder!

# Advanced Features

Now there's more under the hood of the Thinkzoom Recorder for those who want to add more enhancements to their content, or build content using the **Scripted Recordings** feature.

Click on either of the links to read more about **Scripted Recordings** and the **Editing Suite**.

## Scripted Recordings

## The Editing Suite

## Questions?

That wraps up our brief overview of the Thinkzoom Recorder.

As always, if you have any questions about the recorder and its features, [feel free to reach out to our Support team and we'll be happy to help!](#)

Be sure to watch our How-to videos on creating custom content and using the Thinkzoom Recorder by going to our [Help Center](#) and clicking on any of the videos under the [Recorder Tutorials section](#).

Happy recording!